



2015 NSW Working With Children Checks

The 2015 season sees the introduction of the new on-line NSW Working With Children checks for sporting club volunteers. This note outlines the process that volunteers need to go through to obtain their check.

This new process applies to all volunteers, even if you signed a WWC declaration just last season.

Who needs the check?

The following groups require the online WWC check:

- Coaches and Assistant Coaches (including all Auskick coaches)
- Training session assistants
- Age Group and Team Managers
- Board Members
- Umpire Coordinators
- First Aid responders
- Other volunteers who are directly supervising children

A check is not required from the following groups:

- Ground Managers
- Runners/Water Carriers
- Umpires, Goal Umpires, Boundary Umpires
- Canteen/BBQ volunteers
- Any Volunteers under 18

What's the process?

Under the new WWC process, an online application is made and, following verification of your identity, a clearance number is issued.

What you have to do will depend on whether you already have a clearance number or not (e.g. you may already have a clearance number because of your employment or another volunteer activity you do).

Process if you don't already have a clearance number

Step 1 - Apply

Fill in an online application at <https://wwccheck.cyp.nsw.gov.au/Applicants/Application>

You will receive an application number. As a volunteer, the application is free.

Step 2 - Verify

Take your application number and photo ID (e.g. driver's licence) to any motor registry to have your identity verified. You cannot get the check until your identity is verified.



St Ives Junior AFL Club



Step 3 – Notify

The Kid's Guardian will send you a clearance number. Provide a copy of your clearance number, together with your date of birth, to Karla Russo - Child Protection Officer at cpo@stivesafl.com.

The Club needs both pieces of information, as we have to verify it online with the Kid's Guardian. By law, we have to hold the information for 7 years.

Process if you already have a clearance number

If you already have a clearance number, you simply need to follow "Step 3 – Notify" described above.

What date does it need to be done by?

The AFL Sydney Juniors requires all clearances to be completed before **30 June 2015**, no exceptions. If you have not provided your clearance number by this date, you will not be allowed to undertake your role until it is obtained.

FAQs

- 1. I've heard that parent volunteers are exempt when their child is in the team. Why am I being asked to get a check?***

Yes, that's right. Under the legislation, there is an exemption for volunteers who are the parent/guardian of a child participating in the team. Given how many volunteers this would exclude, the AFL Sydney Juniors has mandated that all coaches, managers and other applicable volunteers must obtain the checks, irrespective of the exemption. It is a breach of the AFL Sydney Juniors By-Laws to not get the check.

- 2. How long does it last for?***

The clearance lasts for 5 years, so you don't need to do the process every year.

Any questions/concerns?

Should you wish to discuss any aspect of the new WWC check process, please contact:

- Luke Marriott, Vice President Club Operations operations@stivesafl.com; or
- Scott Mannix, Secretary, secretary@stivesafl.com