

Working with Children

Changes – 1st August 2017



Changes to the ACT

- Direct contact now includes oral, written or electronic communication as well as face-to-face and physical contact.
 - Electronic Communication includes Email, Team App, Snapchat, Instagram, Facebook Groups and Messaging
- References to Supervision has been removed. Basically, if you come in contact with a Child for any reason at a Club level, you will require a WWC Card



Recognised Occupational Fields

- **Clubs & associations**

- Clubs, associations or movements of a cultural, recreational or sporting nature
- All clubs that currently reside in the Baseball Victoria Summer Association are now recognised as an Occupational Field



Organisations' obligations

- To keep the children in your care safe from harm, you must know:
- that everyone with direct contact with children has a Check
- if applicants are legally permitted to work while their application is processed. People with serious sexual, violent or drug offences, or who are subject to orders listed under Schedule 3 of the Act **cannot** work with children while their applications are assessed. For details go to [Offences and penalties](#) and [Failing the Check](#)
- when workers' Checks expire
- what to do if one of your workers:
 - has their Check suspended or revoked
 - is issued with an [Interim Negative Notice](#)
 - fails the Check and is issued with a Negative Notice. For details go to [Failing the Check](#).



What this means for All Clubs

- Anybody that has direct contact with a Child in any club
 - Club Executives
 - Head Coaches
 - Managers
 - Scorers
 - Canteen Staff
 - Players
 - Umpires – Club Games
- What Does it all Mean ???



What Does It Mean ?

- Any person at a club will require a WWC Card and Number
 - SportsTG have a field that you can add the WWC Number to it for each member
- As Volunteers, to get a WWC Card is Free



Steps to get a WWC Card

- Steps involved

- Apply online is the first step
- Go to

- <http://www.workingwithchildren.vic.gov.au/home/applications/apply+for+a+check/apply+in+victoria>

- Apply in Victoria

1. To apply for a Check, you must:
2. Fill in the application form and verify your identity online.
3. Check your inbox for an email from workingwithchildren@smarteform.com.au with instructions on how to finalise your application at Australia Post.
4. Attend a participating Australia Post outlet, have your photo taken (at no charge to you) and pay the application fee if you are applying for an Employee Check.



“What do I need to do if I am doing Child Related Work ???”

- Once you have passed the Check you must:
 - keep your personal, and organisation's details up to date
 - not let anyone else use your card for child-related work
 - keep your card in a secure place
 - renew your Check before it expires to continue doing child-related work.



Organisation Details

- List all Baseball Organisations you are involved with as part of your WWC

1. Your Club Details

2. Baseball Victoria Details

Organisation Name: Baseball Victoria
Postal number and Street: PO Box 551
Postal address line 2:
Postal Suburb: Laverton
Postal State: VIC
Postcode: 3028
Phone: 03 9645 8000

3. Any Winter Association you are involved in.

4. Any Winter Club that you are involved in



Link for Further Information

- <http://www.workingwithchildren.vic.gov.au/utility/home/>

