

BRANDON HEIGHTS CLUB DUTY ROSTER 2018/19

Date	Time	Task	Assigned To	Assigned To	Brandon Heights Softball Club-Club Duty Roster
06-May-18		Bunnings BBQ	Cornell Family	Sangalli Family	Club Duty Roster
			Sigrid Gramlick		Brandon Heights is introducing a request that every player and family contributes to the wide range of jobs that keep the competition running, in line with what other clubs are already doing . The committee have set up this roster trying to consider when players are at the grounds for games, general experience and ability. If you can't make the duty that's been assigned to you- its YOUR responsibility to swap it or make other arrangements. The committee will usually send a reminder with about 1 week's notice by SMS or email- but don't rely on it.
			Lea Sheehan-Warren	Katie Punter/Gill	
			Angela Forgan	Nicole Irvine/Ashley	
			Georgia Reynolds	Bec Schafer	
			Chop Cunningham	Donna Scammell	
23-Jun-18		Bunnings BBQ	Cornell Family	Sangalli Family	
			Round Family	Georgia O'Donovan	
			Kaye Roe	Claire Conlon	
			Toshca Segers		
08-Jul-18		Bunnings BBQ	Cornell Family	Chloe Goodfellow	The Consequences
			Kristin Sangalli	Sigrid Gramlick	The Association imposes heavy penalties on us if we fail to fulfil these duties.
			Kat Pryde	Shona O'Connell	Missed umpiring means our senior OPEN 1 team FORFEITS.
			Ang Forgan	Julie Martin	Missed duties mean our OPEN 1 team FORFEITS for the first offence, plus our OPEN 2 team on the 2nd offence and all Senior teams for the 3rd offence. [and yes...the association really will do this!]
18-Aug-18		Waverley Come and Try Day	Kelly Martin	Sheree Wood	
			Emma Boldeman	Donna Scammell	
30-Sep-18	10am-12pm	Waverley Working Bee	Shirley Cornell	Ross Cornell	Umpiring
			Angela Forgan	Kat Pryde	Umpiring equipment can be borrowed from the Umpires room.
			Kristin Sangalli	Sigrid Gramlick	Junior Umpires MUST wear full protective equipment.
06-Oct-18	by 1pm	Diamond Setup	Emily Widjaja	Maree Warren	Seniors MUST wear at least a mask and chest plate.
07-Oct-18		Bunnings BBQ	Cornell Family	Andrew Vernon	Check the U11 and U13 specific rules on the WSA website. (look under Resources->Rules & Manuals)
			Kristin Sangalli	Sigrid Gramlick	
			Emma Boldeman	Shona O'Connell	Diamond Set Up (by 1pm)
			Ang Forgan	Stu Goodfellow	Replace base plugs with bases.
			Chloe Goodfellow		Rake around home plate and base cut-outs.
13-Oct-18	by 1pm	Diamond Setup	Leanne Dawes	Lyndal Alston	Check pitching distance.
20-Oct-18	by 1pm	Diamond Setup	Katie Bednarz	Lauren Vernon	Mark diamond lines. (Instructions will be in the box)
27-Oct-18		Duty Day			Sweep the dug-outs.
	by 8.15am	Early Morning	Nicole Irvine		Put out cones.
	by 10am	Morning	Julie Martin	Shona O'Connell	Fundraising Duties
			Sigi Gramlick		Provide general help with the raffles, cake stalls, BBQ or other Fundraising activities
	by 12.30pm	Midday	Glenys Bryce		Early Morning (completed by 8:15am)
	by 3.30pm	Mid Afternoon	Sue Donaldson		Collect bread/rolls from One Stop Bakery (1304 High Street Rd, Wantirna South) to be taken to Waverley canteen
	by 6pm	Afternoon	Jo Hicks	Shelly Spencer	
			Angela Miezis	Rosemarie Grimm	Morning (completed by 10.00am)
27-Oct-18	by 1pm	Diamond Setup	Hayley Eggington	Di Eggington	Collect keys from canteen, unlock external toilets, cage room and garage (secure padlocks to the roller doors), umpires' doors and pavilion.
03-Nov-18	by 1pm	Diamond Setup	Bethany Phillips	Steph Krokos	Unlock umpires' doors and pavilion
10-Nov-18	by 1pm	Diamond Setup	Nicole Atkinson	Megan Lemmon	Raise pavilion window shutters
17-Nov-18	by 1pm	Diamond Setup	Hiroko Barbaro	Heather Munro	Collect and put liner in all wheelie bins (except yellow lid recycle bins), place:
24-Nov-18	by 1pm	Diamond Setup	Kristin Round	Toshca Segers	1 garbage bin at each diamond
01-Dec-18	by 1pm	Diamond Setup	Sue Schafer	Christina Iliadis	1 garbage bin at each diamond
08-Dec-18		Duty Day	SVU19s	SVU19s	2 garbage bins and 1 recycle bin in front of the canteen deck.
	by 1pm	Diamond Setup	Deb Allan	Annie Kelly	1 recycle bin in the beer garden
15-Dec-18	by 1pm	Diamond Setup	Candace Willison	Stephanie Robertson	2 garbage and 1 recycle bin in the canteen enclosure.
CHRISTMAS BREAK					
02-Feb-19	by 1pm	Diamond Setup	Shona O'Connell	Chloe Hassed	Unlock equipment boxes on all diamonds
09-Feb-19	by 1pm	Diamond Setup	Chloe Goodfellow	Georgia O'Donovan	Set up tables and chairs in the beer garden (under the pavilion)
16-Feb-19	by 1pm	Diamond Setup	Lea Sheehan Warren	Belinda Cunningham	Set up table, waste bin (with bin liner) and menu board for canteen from umpires room
23-Feb-19		U15/U19 State Champs No Games			
02-Mar-19	by 1pm	Diamond Setup	Mary Kechichian	Teresa Moore	If its a hot day, place empty orange drink containers on deck.
09-Mar-19		Open State Champs No Games			Check sufficient bags or injury ice in freezers in back of control room; fill more if needed.
16-Mar-19	by 1pm	Diamond Setup	Sarah Bellamy	Milli Mercuri	Return duty keys to the canteen
23-Mar-19		Finals			Midday (completed by 12.30)
24-Mar-19		Finals			
30-Mar-19		U17 Champs No Games			Fill toilet rolls and hand towels in all toilets (supply will be kept in back of control room)
06-Apr-19		Grand Finals			Mid Afternoon (completed by 3.30)
					Fill toilet rolls and hand towels in all toilets (supply will be kept in back of control room)
					Afternoon (completed by 6:00pm)
					Bring in bins from all diamonds and the canteen enclosure
					Tie up bin liners; place all bins facing the road near brush cage (near D1) for collection
					Empty waste bin from deck and put in a new bin liner.
					Leave 2 empty garbage bins and 1 recycle (yellow lid) bin in the canteen enclosure.
					Leave 1 empty garbage bin and 1 empty recycle bin in front of the canteen deck.
					Check all equipment is off diamonds and equipment boxes are locked.
					Lock toilets (keys are in the canteen)
					If orange drink containers are out, collect, empty and put them in the umpire room.
					Put away waste bin, table, menu board in umpire room
					Put away any unused tables and chairs in the beer garden under the pavilion.
					Ask members to put it away if they're using it.

